

Job Opening

Program Manager / Associate Researcher

IPHU (International Peoples' Health University) and dissemination of Global Health Watch

JOB DESCRIPTION / STATEMENT OF RESPONSIBILITIES

This is a call to those interested in the position of Program Manager / Associate Researcher of the International People's Health University (IPHU) in the Global Secretariat of the Peoples' Health Movement (PHM). The person appointed to this position will play a leading role in this specific area of work and will share various functions of the Global Secretariat.

About PHM:

- The Peoples' Health Movement (PHM) is a global network of organizations and individuals committed to advancing 'Health for All' and social justice. PHM is made up of country circles / related entities in more than 80 countries, networks, and affiliated organizations at the regional and global level. The programs and activities of PHM are supported by a decentralized Secretariat, under the PHM Global Coordinator.
- PHM has four major global programs. These are: the Alternative World Health Report or Global Health Watch (GHW), a book that has already had five editions (the sixth edition is in press); the International Peoples' Health University (IPHU) that trains young activists of PHM; the Health for All campaign (HFAC) that creates links and a general framework for the campaigns of the country circles / related entities of PHM on important issues; the World Health Organization (WHO) Watch which is an intervention in the global health governance through participation of activists in documenting and critiquing resolutions and proceedings of WHO governing bodies.
- PHM also carries out a series of research and publication activities that help shape public awareness and inform and support policy interventions.

Scope of work:

The tasks expected from the recruited person are the following: first, specific work to achieve the final products of the respective program or function; second, support for the person entrusted by the PHM Steering Council to coordinate the program or function, who is expected to contribute



and support the achievement of the final products; third, teamwork with the other members of the Global Secretariat, the regional coordinators, the thematic and country circles and affiliated networks as assigned by the Global Coordinator; fourth, contribute to the growth, strengthening and unity of PHM at the country and regional level and to improve its relations with affiliated and friendly networks; and five, to contribute to the organization, mobilization, solidarity and capacity of incidence of civil society in the achievement of the respective goals of PHM programs.

Specific work area: The specific area of work for this position is capacity building and the International Peoples' Health University, which is one of PHM's major global programs. This program has many dimensions, which have to do with capacity building:

- a) Organization of IPHU global courses managed directly and entirely by the global secretariat in collaboration with the Coordinating Commission and thematic groups
- b) Support and facilitation of IPHU regional courses and capacity building programs at the country level
- c) Support for innovative capacity building programs
- d) Construction of a resource library that can be used for capacity building programs
- e) Strengthening the research capacity of the country circles / related entities

IPHU's work is informed by PHM's theory of change, which consists of campaigns, movement building and strengthening, capacity building, critical analysis based on knowledge of political economy and communication strategies. The responsibility of the Program Manager / Associate Researcher is to guarantee the implementation of the instructions of the strategic plan.

Activist and team member. In addition to the specific area of work, the hired person will participate in various team meetings, contribute to the deliberations, and assume the responsibilities that arise from these discussions. The responsibilities assumed by this person may include preparing reference documents; collaborate with various units of the PHM, in addition to the specific program, and with stakeholders, other than the PHM; anchor and secure internal communications, especially regarding meetings and events; and keep the Global Coordinator, the Coordinating Commission and, through them, the Board of Directors, informed. The Global Coordinator will distribute various elements of the Global Secretariat's organizational work among available staff and program representatives.

Basic responsibilities (specific work area - PHM programs)

1. Organize and support the international programs of the IPHU:
 - a. Advertise and recruit young activists to participate in IPHU courses
 - b. Identify resource persons, develop a study plan, and manage the logistics of the courses

- c. Organize course and collect opinions
2. Support and facilitate IPHU regional courses and capacity building programs in the countries.
 - a. Maintain a database of teachers, mentors and resource persons who can work on regional courses. Database will indicate the languages spoken, areas of expertise and experience, availability, and previous evaluations
 - b. Interact and work with regional coordinators and thematic group coordinators in the development of a curriculum, pool both human and knowledge resources, funds and capacity-building activities
 - c. Establish contacts with other related civil society organizations that work with international health institutions to enable a coordinated response
3. Assist in the creation of an electronic library of knowledge resources, for which it will be necessary to interact with thematic groups and international health programs. Also, a dedicated website and web applications will be needed for this purpose.
4. Assist in the creation and sustain a digital platform that supports the previous tasks of the IPHU.

Support to the Global Secretariat

- Dissemination of the Global Health Watch: help the Global Coordinator and the coordinator of the Global Health Watch to disseminate the Alternative Health Report, called the Global Health Watch. Ensure that the Report is used in capacity building activities.
- Establish contacts with universities / academia: Contribute to the periodic updating of the PHM website, communication channels and database regarding contacts with the academic and research community.
- Write research projects and follow up on funding opportunities.
- Any other work area assigned by the Global Coordinator and / or the Coordinating Commission.
- Demonstrate a strong commitment to the mission of PHM
- An important responsibility for the hired person with respect to PHM's specific program will be to work to achieve open, fluid, and constructive communications and collaboration between different PHM programs and thematic groups and with regional coordinators, country circles / related entities, and with affiliated organizations other than the PHM.

Eligibility:

- At least three years of relevant experience after graduation
- Preferably postgraduate



- Skills and experience required to organize training programs and other forms of capacity building
- Skills to write research projects and organize research. Desirable work experience in academic settings
- Skills required to write an analytical position report or statement on a topic
- Knowledge of work in public health / right to health / health for all / human rights
- Desirable experience in establishing contacts, especially with civil society organizations or popular movements
- Previous participation desirable with the people's or health movements or other movements that work on issues related to the right to health
- Strong interpersonal and communication skills
- Excellent written and oral skills in English and their own language (Spanish or French or Arabic). Knowledge of more than one language in addition to English will be an advantage
- Good knowledge of IT systems and commonly used platforms. Proficiency in all MS Office applications, especially Word and Excel, or their open-source alternatives. Verifiable ability to work virtually
- Strong organizational skills with the ability to multitask, set priorities, manage time effectively, and meet deadlines

Reporting: To the Global Coordinator of PHM

Contract period. Contract for a fixed period of 12 months, renewable depending on performance and availability of funds for two more years. The first three months will be a trial.

How to apply:

Interested candidates can email the following to phmapplications2022@phmovement.org:

- Recent resume
- Names of two references
- Statement of purpose (not exceeding 1,000 words) explaining the reason for their interest in this task, strengths they bring to it, and why it would be part of their career / life plan

Last date to apply: 9 February, 2022