

## Job Opening

### **JOB DESCRIPTION / STATEMENT OF RESPONSIBILITIES**

#### **Program Manager / Associate Researcher**

#### **Global Health Watch**

### **JOB DESCRIPTION / STATEMENT OF RESPONSIBILITIES**

This is a call to those interested in the position of Program Manager / Associate Researcher of the Global Health Watch (GHW) in the Global Secretariat of the People's Health Movement (PHM). The person appointed to this position will play a leading role in this specific area of work and will share various functions of the Global Secretariat.

#### **About PHM:**

- The Peoples' Health Movement (PHM) is a global network of organizations and individuals committed to advancing 'Health for All' and social justice. PHM is made up of country circles / related entities in more than 80 countries, networks, and affiliated organizations at the regional and global level. The programs and activities of PHM are supported by a decentralized Secretariat, under the PHM Global Coordinator.
- PHM has four major global programs. These are: the Alternative World Health Report or Global Health Watch (GHW), a book that has already had five editions (the sixth edition is in press); the International Peoples' Health University (IPHU) that trains young activists of PHM; the Health for All campaign (HFAC) that creates links and a general framework for the campaigns of the country circles / related entities of PHM on important issues; the World Health Organization (WHO) Watch which is an intervention in the global health governance through participation of activists in documenting and critiquing resolutions and proceedings of WHO governing bodies.
- PHM also carries out a series of research and publication activities that help shape public awareness and inform and support policy interventions.

#### **Scope of work:**

- The person to be hired is expected to have the following skills and knowledge: willingness for integrated teamwork between Global Coordinator, programs, Coordinating Commission, regional coordinators, and PHM thematic and country circles; knowledge and practices

related to the GHW program and its functions, and skills to get them in dialogue with other programs and activities; capacities and experience to organize and promote civil society mobilization and the building of PHM; and adequate communication skills in English and your own language (Spanish or French or Arabic).

- The tasks that the related person should perform are the following: first, specific work to achieve the final products of the GHW program; second, support for the person entrusted by the PHM Steering Council to coordinate the program or function, who is expected to contribute and support the achievement of the final products; third, teamwork with the other members of the Global Secretariat, regional coordinators, thematic and country circles and affiliated networks as assigned by the Global Coordinator; fourth, contribute to the growth, strengthening and unity of PHM at the country and regional level and to improve its relations with affiliated and friendly networks; and five, to contribute to the organization, mobilization, solidarity and capacity of incidence of civil society in the achievement of the respective goals of PHM programs.

**Specific Work Area:** The specific work area for this position is Global Health Watch (GHW), which is one of PHM's major global programs. This program has two main aspects:

- a) Production of the book GHW (seventh edition - GHW7), in English and – depending on resource availability – also in other languages, in full or as a summary.
- b) Dissemination of GHW6 and 7 content, both by promoting the book distribution and by producing popular material in different formats (audio, video, cartoons etc.) and multiple languages.

GHW work is informed by PHM's theory of change - consisting of campaigning, movement building and strengthening, capacity building, critical analysis based on knowledge of political economy and communication strategy. The responsibility of the Program Manager / Associate Researcher is to guarantee the implementation of the instructions of the strategic plan.

**Activist and team member.** In addition to the specific area of work, the hired person will participate in various team meetings, contribute to the deliberations, and assume the responsibilities that arise from these discussions. The responsibilities assumed by this person may include preparing reference documents; collaborate with various PHM units, in addition to the specific program, and with stakeholders, other than PHM; anchor and secure internal communications, especially regarding meetings and events; and keep the Global Secretariat, the Coordinating Commission (CoCo) and, through them, the Steering Council, informed. The Global Coordinator will distribute various elements of the Global Secretariat's organizational work among available staff and program representatives.

**Core Responsibilities** (Specific Work Area - Global Health Watch)

1. Conduct a broad consultation among PHM constituencies and affiliated/allied organizations to build a convergence on the structure and draft table of content of GHW7.
2. Develop a list of potential contributors, in consultation with PHM constituencies and affiliated/allied organizations, for GHW7 chapters.
3. Issue a call for case studies, collect and select appropriate case studies to complement GHW7 with concrete experiences of struggle.
4. Liaise with GHW publisher for all needed agreements related to the production of the book.
5. Design, organize and coordinate launch and dissemination plan, including the development of popular material in different formats (audio, video, cartoons etc.) and multiple languages.

### **Support to the Global Secretariat**

- Network with global civil society: Contribute to the regular updating of the PHM website, communication channels, and database regarding global health governance work, especially the email lists of PHM's partner organizations, affiliates, and friends.
- Friends and affiliates: help the Global Coordinator to build and sustain relationships with friends from work of PHM and affiliated organizations, including raising funds from them.
- Accounting: help the Global Coordinator and the Financial Coordinator to prepare the annual budget for what concerns GHW expenses.
- Any other work area assigned by the Global Coordinator and the Coordinating Commission.
- Demonstrate a strong commitment to the mission of the PHM.

### **Eligibility:**

- At least three years of relevant experience after graduation
- Preferably postgraduate
- Sufficient knowledge, perspective and political skills required to offer a critique of different policies of national and international institutions, and to write an analytical position report or statement on a topic
- Experience in academic writing and/or research and book editing is desirable
- Ability to guide and orient activists on health issues and policies from a political economy perspective
- Knowledge of work in public health / right to health / health for all / human rights
- Desirable experience in establishing contacts, especially with civil society organizations or popular movements
- Previous participation desirable with the PHM and / or with other movements that work on issues related to the right to health
- Strong interpersonal and communication skills
- Excellent written and oral skills in English and their own language (Spanish or French or Arabic)



- Good knowledge of IT systems and commonly used platforms. Proficiency in all MS Office applications, especially Word and Excel, or their open-source alternatives. Verifiable ability to work virtually
- Strong organizational skills with the ability to multitask, set priorities, manage time effectively, and meet deadlines

**Reporting:** To the Global Coordinator of PHM

**Contract period:**

Full-time / part-time contract for a fixed period of 12 months, renewable depending on performance and availability of funds for two more years. The first three months will be a trial.

**How to apply:**

Interested candidates can email the following to [phmapplications2022@phmovement.org](mailto:phmapplications2022@phmovement.org):

- Recent resume
- Names of two references
- Statement of purpose (not exceeding 1,000 words) explaining the reason for their interest in this task, strengths they bring to it, and why it would be part of a career / life plan.

**Last date to apply: 9 February, 2022**